

Posting Date: October 8, 2009
Closing Date: Until filled



Utah Educational
Savings Plan®

UESP FINANCIAL MANAGER

The Utah Educational Savings Plan (UESP) administers the State of Utah's 529 college savings plan. UESP is seeking applications for the position of Financial Manager. This position reports to the UESP Executive Director. Duties include: financial analysis and projections, execution and oversight of financial transactions, data mining and analysis, review and approval of securities trades, calculation of investment returns and interest earnings, investigation of national trends and developments regarding 529 plans, assistance in policy development especially in the area of securities investment policy and practices, periodic outreach efforts, support systems development by testing modifications, provide customer service and supervise cash receipting unit.

The ideal candidate will have a minimum of ten years experience in financial analysis, securities and mutual fund investments. At least three years in a supervisory capacity is required. Required skills include: accuracy, analytical capabilities, strong written and oral communications skills, and data mining. A Bachelor's degree in accounting or finance is required along with knowledge of mutual funds and the securities industry. Preferred qualifications include: an MBA and/or CPA and securities licenses. Experience with Crystal and SQL reports and computer systems development as a user is desired.

Salary is competitive and commensurate with qualifications and experience. UESP offers a stable working environment (occasional overtime may be required), and a benefits package including medical, dental, tuition reduction, and retirement. Consideration of qualified individuals will begin immediately. To apply, provide the following items to the address, fax, or e-mail listed below:

- cover letter
- completed application
- resume

A completed application must be submitted. The application is available for download from our web site (www.utahsbr.edu). If problems are encountered downloading the application, contact HR and request for an application to be mailed to you. The completed application may be submitted after the resume and letter, but the resume will not be evaluated until the application arrives.

Human Resources
Utah System of Higher Education (USHE)
60 South 400 West
Salt Lake City, UT 84101-1284
E-mail: hr@utahsbr.edu
Fax: (801) 366-8405

The USHE is an "Equal Opportunity Employer," and prohibits, in all employment – related practices and decisions, discrimination, harassment or prejudicial treatment against any person based on race, color, religion, national or ethnic origin, gender, pregnancy, childbirth, pregnancy related conditions, age, disability, veteran status, or otherwise as provided by federal, state or local law.

Applicants claiming veteran's or disabled veteran's preference must submit a photocopy of their honorable discharge (such as DD-214) showing dates of active service and verification of disability.

We are concerned about violence in the workplace, falsified employment applications, and employee theft. We conduct a full background check on all candidates for employment.