

October 7, 2009

MEMORANDUM

TO: State Board of Regents

FROM: William A. Sederburg

SUBJECT: USHE – Institutional Residences Annual Report

Regent Policy R207 requires that each USHE institution provide an annual report regarding institutional coverage of expenses for maintenance, repair, utilities, insurance and domestic assistance related to the institutional residences (IR). The attached report summarizes the approved budget and expenditures for each institution over the past five years.

As part of a continuing effort to utilize the Regents' time for the most pressing issues, the institutional residence reporting was discussed by the Business Affairs Council (BAC) and the Budget Officers Group (BOSS) as a candidate for possible elimination from upcoming SBR agendas. The general sentiment of these groups supported continuance of the report as necessary to maintain proper institutional internal control, to ensure that IR budgets are set and expenditures are monitored, to document support of each IR as a sanctioned institutional offering within IRS guidelines, and to provide public accountability and transparency regarding IR facilities operation and maintenance.

Commissioner's Recommendation

This is a discussion item only; no action is needed.

William A. Sederburg
Commissioner of Higher Education

WAS/GLS/PCM
Attachment

Utah System of Higher Education

Institutional Residences Operation and Maintenance Report

	2004-05 Budget	2004-05 Actual	2005-06 Budget	2005-06 Actual	2006-07 Budget	2006-07 Actual	2007-08 Budget	2007-08 Actual	2008-09 Budget	2008-09 Actual	2009-10 Budget	Source of Funds	Square Footage
U of U ⁽¹⁾	\$102,350	\$99,768	\$83,100	\$80,618	\$51,150	\$46,723	\$56,670	\$52,675	\$56,670	\$54,413	\$59,200	Discretionary Funds	11,439
USU	72,000	71,032	72,000	73,381	74,000	74,000	73,500	48,424	73,200	60,262	73,350	E&G	8,479
WSU ⁽²⁾	19,066	0	19,066	7,199	15,000	12,285	15,000	13,188	14,000	13,376	19,200	E&G	3,900
SUU ⁽³⁾	16,000	18,191	19,000	15,260	62,350	99,352	26,000	27,562	139,900	243,851	173,500	E&G	11,314
SNOW	15,458	6,777	24,450	21,940	12,000	6,598	9,001	7,168	9,001	6,435	9,001	E&G	6,128
DSC	14,700	12,222	14,700	4,426	0	0	19,950	44,723	19,950	9,607	8,000	E&G & Discretionary	5,367
CEU ⁽⁴⁾	3,500	3,462	4,800	4,794	4,800	4,982	5,000	0	0	0	0	E&G	-
UVU	26,074	24,859	35,243	16,865	20,940	15,780	20,940	27,581	20,940	98,872	37,940	E&G & Discretionary	5,075
SLCC	\$50,400	\$16,563	\$68,600	\$33,621	\$69,600	\$33,915	\$70,700	\$19,418	\$68,700	\$42,893	\$58,700	E&G & Discretionary	8,343

Board Policy R207 provides for institutional coverage of expenses for maintenance, repair, utilities, insurance and domestic assistance related to our institutional residences. Policy requires annual reports for the previous year's actual expenses and the current year's budget, as summarized in the table above.

(1) UU: FY 2005, 2006 increase in expenses to address deferred maintenance issues.

UU: FY 2007 \$23,500 additional budget planned for deferred repair and replacement costs

(2) WSU: This is the President's private residence.

(3) SUU: 2008-09 budget included materials only. Actual cost of materials in 2008-09 was \$137,669. Cost of labor performed by internal Facilities Management Personnel was \$57,176.

SUU: FY10 budget includes materials & labor. FY10 budget increased due to aging of building and increased living/hosting space in basement.

(4) CEU: President's Residence Sold

Note: a necessary revision to USU's 2007-08 Actual was made since the original report was distributed.